

# 8th April 2019

## Minutes



### Blackwater Valley Canoe Club

<b>Attendees:</b>	Tim Shellard ( <b>TS</b> ), Gemma Clements ( <b>GC</b> ), Debi Holmes-Pilkington ( <b>DHP</b> ), Rhys Bryant ( <b>RB</b> ), Gary ( <b>GT</b> ) & Alex Tripp ( <b>AT</b> ), Steve ( <b>SN</b> ) & Jack Nicholas ( <b>JN</b> ), Leyla Page ( <b>LP</b> ), James Hives, Senior Development Officer, British Canoeing ( <b>JH</b> )
<b>Apologies:</b>	Stephen Foster ( <b>SF</b> ), Anne-Marie Vinnicombe ( <b>AM</b> ), Colin Greaves ( <b>CG</b> ),

Item	Notes	Actions
<b>Review Previous Minutes &amp; Actions</b>	Not discussed	<b>RB</b> to propose revised polo fees <b>Ongoing</b> <b>JS</b> to plug Lottery <b>Ongoing</b>
<b>Finance</b>	<b>AM – £9669.97</b> <b>See AOB for details discussed re possible move to BC portal with regards managing club memberships etc</b> General membership is down significantly and will need further discussion as way forward in developing the club	<b>AM</b> to cancel Webcollect – check actioned <b>JN</b> to number crunch fees regards viability of using BC portal for memberships
<b>Fees</b>	<b>RB/LP</b> – Polo Fees – they are looking at the options to reduce fees given that they are now getting less pool time due to the number of turnouts – heavily oversubscribed. <b>LP</b> will liaise with <b>RB</b> advised increase in Hawley Lane costs	<b>RB/LP</b> to liaise with <b>AM</b> re polo fees – <b>ongoing</b>
<b>Equipment</b>	<b>GT &amp; AT</b> –Ongoing general repairs continuing as necessary. <b>AT</b> to catalogue equipment – will need help with this. <b>GT</b> confirmed equipment moved back from Yateley to Lido – needs to be tidied/sorted after Family Camp in preparation for Lido start	<b>GT &amp; AT</b> to source x2 SUP pumps or materials to repair existing – <b>in hand</b> <b>AT</b> to catalogue equipment
<b>Programme &amp; Development</b>	<b>Programme trip meeting</b> TBA  <b>Yateley Pool</b> – Not discussed <b>Lido</b> – Not discussed <b>District Camp</b> – 27/28 <sup>th</sup> April, requested support to both days. Response subject to available leaders / volunteers  <b>Development</b> <b>eLearning</b> Personal Performance Awards learning £15 available online providing 3 years CPD update. <b>GC</b> to provide info on paddle awards <b>TS</b> would like to do canoe – moderate water? – <b>TS</b> to send details <b>GC</b> Clubs development plan needs updating to reflect latest BCU changes <b>GC</b> stated club coach remit and staffing ratios now decided at club level by exec	<b>GC</b> to contact Aldershot Garrison Pool to discuss more regular sessions and boat storage. <b>GC</b> Update clubs development plan

<b>Safety &amp; Welfare</b>	<b>RB</b> to put forward another welfare rep for Polo. <b>GC</b> currently welfare rep	<b>RB</b> to put forward welfare rep <b>CG</b> requested BDS update at last meeting – check actioned
<b>Constitution, Affiliations &amp; Comms</b>	<p><b>Constitution</b> – <b>AM</b> revisions ongoing</p> <p><b>Affiliations</b> – <b>GC</b> summarised BC changes and recommended attending scheduled coach update events.</p> <p>Family Camp – 27<sup>th</sup> April Go Canoeing Week 2019; 25th May - 2nd June</p>	<p><b>AM</b> continue to work on constitution changes</p> <p><b>Ongoing</b></p> <p><b>Volunteers for family camp TBC – confirmed:</b> Tim Shellard Jack &amp; Steve Nicholas (Steve available until 3pm) Gemma Clements Gary Thain Equipment to be taken on Friday 26th</p>
<b>Date(s) of Meeting(s)</b>	<ul style="list-style-type: none"> <li>• 8<sup>th</sup> July'19</li> <li>• 23<sup>rd</sup> Sept'19</li> </ul>	
<b>A.O.B</b>	<p><b>JN</b> has been working on Facebook presentation video to boost club. Cost is £1 per day. <b>JN</b> needs to obtain media advice with regards use of Lido footage/images</p> <p><b>James Hinves</b>, Senior Area Development Officer from British Canoeing kindly attended meeting to provide information with regards to the BC membership portal and its benefits to the club.</p> <p>JH explained how portal can benefit the club:</p> <ul style="list-style-type: none"> <li>• Management of club membership including fees</li> <li>• Club details can be updated to include media feeds, affiliated member details, welfare, social events and sessions</li> <li>• Provides data management/security</li> <li>• Coach updates also available and qualifications can be captured</li> <li>• Available for up to three system users</li> </ul> <p>This can be provided as a free service and paid for level: 6% transaction fee or £120 per year + 2.9% transaction fee</p> <p>It was generally established that the club as a whole is in urgent need of redevelopment to provide structure and programme going forward. It was pointed out that there are many layers of problems which finds it in its now current state.</p>	