14.09.2015
BVCC Committee Meeting

1. Welcome, open meeting

2. Apologies.

3. Matters arising/minutes of the previous meeting (Actions from last meeting)

<table>
<thead>
<tr>
<th>Topic</th>
<th>Description</th>
<th>Who?</th>
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<tbody>
<tr>
<td>3. Roles and Responsibilities</td>
<td>If required familiarise yourself with the roles task list</td>
<td>Everyone</td>
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<td>3. Roles and Responsibilities</td>
<td>Give appropriate access to the email system and ensure emails for polo are being forwarded correctly</td>
<td>Mike / Gemma</td>
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<tr>
<td>4a. Introduce FOAL</td>
<td>Communicate with FOAL and ensure that we put forward a committee representative at each meeting</td>
<td>Gemma</td>
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<tr>
<td>4b. Introduce Other Organisations</td>
<td>Respond to Change of Scene for a session on the 12th August to go ahead</td>
<td>Gemma</td>
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<tr>
<td>4c. Existing Policies and Procedures</td>
<td>If required familiarise yourself with the documents on the Facebook group</td>
<td>Everyone</td>
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<tr>
<td>4c. Existing Policies and Procedures</td>
<td>Communicate with the club for willing Duty Officer volunteers</td>
<td>Owen/Gemma</td>
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<tr>
<td>4c. Existing Policies and Procedures</td>
<td>Make contact with associated organisations i.e. BCU, Lido, FOAL so they are aware of the committee handover</td>
<td>Gemma</td>
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<tr>
<td>4d. How does the club market itself</td>
<td>Bring any left-over clothing stock to the lido</td>
<td>Mike</td>
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<tr>
<td>4e. Are there any scheduled calendar events</td>
<td>Find out and provide a full list of currently scheduled trip and events with details to be added to the calendar</td>
<td>Paul</td>
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<tr>
<td>4e. Are there any scheduled calendar events</td>
<td>Provide appropriate access to the calendar and update the current list of events</td>
<td>Mike / Gemma</td>
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<tr>
<td>4f. Proposed future calendar events</td>
<td>Research local pools / clubs to investigate prices, booking popularity and/or pool sharing options</td>
<td>Gemma</td>
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<tr>
<td>Polo Ref Courses</td>
<td>Agreed that polo ref course could be funded</td>
<td>Ed</td>
</tr>
</tbody>
</table>

4. Website Updates

5. Finances
   a. Interim Budget, Cash Flow

6. Fees / Membership
   a. Strategies for Unpaid Membership Subs / Sessions
   b. Recap Membership Type Definitions
   c. New Membership Form
   d. Affiliate Clubs (& Fees?)
   e. Kit Hire Fees

7. Club Development Plan

8. Funding Options

9. Equipment - Repairs, Maintenance, Bids for new

10. Duty Officer Role and other Pool based Roles

11. Course Arrangements
    a. Aldershot Lido
    b. Other Venues
12. FOAL Update

13. Winter Session Planning / Research

14. Calendar – Trips & Social

15. Sections
   a. Whitewater
   b. Paddle Sport
   c. Touring – Flat Water
   d. Touring – Sea
   e. Polo
   f. Rolling
   g. Slalom
   h. Racing

16. Canoe England
   a. Clubmark
   b. Canoe England/Southern Region Development team updates
   c. Go Canoeing etc

17. Welfare

18. Changes to Constitution (if any proposed)

19. A.O.B.

20. Date of Next Meeting

21. Meeting close.