

14.09.2015

BVCC Committee Meeting

1. Welcome, open meeting
2. Apologies.
3. Matters arising/minutes of the previous meeting (Actions from last meeting)

Actions from last meeting:

Topic	Description	Who?
3. Roles and Responsibilities	If required familiarise yourself with the roles task list	Everyone
3. Roles and Responsibilities	Give appropriate access to the email system and ensure emails for polo are being forwarded correctly	Mike / Gemma
4a. Introduce FOAL	Communicate with FOAL and ensure that we put forward a committee representative at each meeting	Gemma
4b. Introduce Other Organisations	Respond to Change of Scene for a session on the 12 th August to go ahead	Gemma
4c. Existing Policies and Procedures	If required familiarise yourself with the documents on the Facebook group	Everyone
4c. Existing Policies and Procedures	Communicate with the club for willing Duty Officer volunteers	Owen/ Gemma
4c. Existing Policies and Procedures	Make contact with associated organisations i.e. BCU, Lido, FOAL so they are aware of the committee handover	Gemma
4d. How does the club market itself	Bring any left-over clothing stock to the lido	Mike
4e. Are there any scheduled calendar events	Find out and provide a full list of currently scheduled trip and events with details to be added to the calendar	Paul
4e. Are there any scheduled calendar events	Provide appropriate access to the calendar and update the current list of events	Mike / Gemma
4f. Proposed future calendar events	Research local pools / clubs to investigate prices, booking popularity and/or pool sharing options	Gemma
Polo Ref Courses	Agreed that polo ref course could be funded	Ed

4. Website Updates
5. Finances
 - a. Interim Budget, Cash flow
6. Fees / Membership
 - a. Strategies for Unpaid Membership Subs / Sessions
 - b. Recap Membership Type Definitions
 - c. New Membership Form
 - d. Affiliate Clubs (& Fees?)
 - e. Kit Hire Fees
7. Club Development Plan
8. Funding Options
9. Equipment - Repairs, Maintenance, Bids for new
10. Duty Officer Role and other Pool based Roles
11. Course Arrangements
 - a. Aldershot Lido
 - b. Other Venues

12. FOAL Update

13. Winter Session Planning / Research

14. Calendar – Trips & Social

15. Sections

- a. Whitewater
- b. Paddle Sport
- c. Touring – Flat Water
- d. Touring – Sea
- e. Polo
- f. Rolling
- g. Slalom
- h. Racing

16. Canoe England

- a. Clubmark
- b. Canoe England/Southern Region Development team updates
- c. Go Canoeing etc

17. Welfare

18. Changes to Constitution (if any proposed)

19. A.O.B.

20. Date of Next Meeting

21. Meeting close.